

SAN JOAQUIN COUNTY LAW LIBRARY

Kress Legal Center

20 N. Sutter Street Stockton, CA 95202

Phone 209.468.3920 Fax 209.468.9968

AFTER-HOURS MEMBERSHIP POLICY

Eligibility: Access to the law library during hours when the library is not open is granted only to attorneys who are eligible to practice law in California, reside or maintain an office in San Joaquin County, and have paid the annual after-hours membership fee. Copies of a government-issued photo identification, current California Bar Association card, and proof of residence or business address are required.

Use: Keys given to applicant for after-hours use are only to be used by the applicant. After-hours access does not extend to family members, firm members or staff members. Students and paralegals are not eligible for after-hours access.

Library Security: Attention to library security must be maintained. The side door, accessed from the parking lot on the north side of the Kress building, must be used to enter and exit the library after hours. The main lobby entrance will be locked and alarmed at all times when the library is closed. Do not go beyond the warning signs at the south end of the library stacks; this will trigger the motion sensor and activate the alarm.

Circulation of Materials: Library materials may NOT be removed from the library after-hours. Removal of materials will cause a revocation of after-hours access. Attorneys may request that materials be held for them to check out during hours of operation by stacking requested materials on the credenza behind the front desk with a note. Checked-out materials may be returned after-hours by being placed in the book drop at the front desk.

Computers: Library computers are available for after-hours use. The legal databases include WestLaw, Lexis, CEB, Nolo, and Verdict Search.
Library Wi-Fi is available after-hours.

Membership Fees: After-hours membership is \$60.00 per fiscal year, due by September 1st of each year. The library will bill after-hours members by mail each July. If a member misplaces or loses the library keys, replacement keys will be provided for \$20.00.

Upon submission of a signed agreement, required documents, and payment, a library staff member will give the after-hours member instructions for the use of keys, computers, and lighting.

Please retain this document for your records.

SAN JOAQUIN COUNTY LAW LIBRARY

Kress Legal Center

20 N. Sutter Street Stockton, CA 95202

Phone 209.468.3920 Fax 209.468.9968

AFTER-HOURS MEMBERSHIP AGREEMENT

Name of Applicant: _____

CA State Bar #: _____

Business Address: _____

Business Phone #: _____

Cell Phone #: _____

Email Address: _____

CA Driver's
License: _____

I have read and agree to comply with the terms of the After-Hours Membership Policy.

Applicant Signature

Date